

One Worthen Street
Chelmsford, MA 01824
Phone 978-256-5931
office.admin@cccchelmsford.org

DISCLOSURE FORM

Name	Last	First	Middle
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Address _____
Street Address

City	State	Zip Code
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Home Phone _____ Work Phone _____ Cell _____

Email _____

Position I am seeking to fill (paid or volunteer) _____

Current place of employment _____

Address _____

Employed there since _____

Immediate supervisor _____ Supervisor's phone _____

Supervisor's email address _____

I have been a member of Central Congregational Church since _____

(or) I have been a friend of Central Congregational Church since _____

Please list the names and addresses of other churches you have attended for a significant period of time during the past 10 years. These references may be checked.

Church	Address	Phone

Please list the names and addresses of other organizations for whom you have served as a volunteer in the past 10 years. These references may be checked.

Organization	Address	Phone

I have never been found guilty of, or pled guilty or no contest to, nor am I awaiting trial for a criminal charge.

_____ True _____ Not True

If not true, give a short explanation of the charge. (Include the date, nature, and place of the incident leading to the charge; where the charge was filed; and the precise disposition of the charge.)

- I understand that all authorized drivers for youth events at Central Congregational Church in Chelmsford must be at least 22 years of age. I am 22 years or older.

_____ True _____ Not True

- I have a valid driver's license. _____ True _____ Not True

- State in which driver's license is issued _____ Driver's license number

- I have auto insurance. _____ True _____ Not True

Auto insurance company _____

- With respect to my driving record, I have not had my license suspended or revoked within the last five years due to reckless driving or driving while intoxicated and/or under the influence of a controlled substance.

_____ True _____ Not True

Is there any fact or circumstance involving you or your background that would call into question you being entrusted with the responsibilities of the position for which you are applying?

_____ Yes _____ No

If yes, please explain:

I agree to obey all traffic regulations including speed limits and appropriate seat restraints for all vehicle occupants. _____ Yes _____ No

I attest that the information given in this disclosure form is true and complete. I understand that any misrepresentation or omission may be grounds for rejection of consideration for, or termination of, the position I am seeking to fill. I understand that it is my responsibility to amend the information given in this application if I discover that the information is incorrect when given or, though accurate when given, the information is no longer accurate.

I authorize Central Congregational Church in Chelmsford and/or its agents to make inquiries regarding all statements I have given above. I also authorize all entities, persons, former employers, supervisors, courts, law enforcement, and other public agencies to respond to inquiries concerning me, to supply verification of the statements I have made, and to comment on and state opinions regarding my background and character. To encourage such persons and entities to speak openly and responsibly, I hereby release them from all liability arising from their responses, comments, and statements made in good faith and without malice.

Central Congregational Church in Chelmsford's hiring and volunteer selection process involves the distribution of information regarding applicants to those persons in a position to recruit, secure, and supervise the position I am seeking to fill. To that end, I authorize Central Congregational Church in Chelmsford and its agents to circulate, distribute, and otherwise share information gathered in connection with this application to such persons for these stated purposes only. I understand that Central Congregational Church in Chelmsford will share with me information it has gathered about me, if I request it to do so.

 Signature

 Date

FOR OFFICE USE ONLY:

Interview:

Interview Date: _____

CCC Interviewer Name: _____

References Checked – If Applicable

Reference 1:

Agency Name _____

Contact Person/Phone/Email _____

CCC Representative Checking Reference Name/Date _____

Reference 2:

Agency Name _____

Contact Person/Phone/Email _____

CCC Representative Checking Reference Name/Date _____